

**BYLAWS
REGIONAL INSERVICE CENTER
JACKSONVILLE STATE UNIVERSITY**

ARTICLE I

NAME

The name of the organization shall be the Governing Board of the Regional Inservice Center at Jacksonville State University

ARTICLE II

AUTHORITY

Commensurate with statutory authority (Act 84-622 and 87-714) and Accountability Standards for Alabama's Regional Inservice Centers, the Governing Board shall fulfill the following:

- Determine the operation of the center, including days and hours of operation.
- Approve the direction and focus of the center's programs and activities.
- Approve the center's annual budget.
- Establish pay scales for program consultants within the guidelines established by the Accountability Standards.
- Ensure the high quality of consultants used by the center.
- Delegate to the center director the authority and responsibility for the daily operation of the center, including the development and maintenance of necessary financial and programmatic records, and the coordination of program activities.
- Approve the annual summary report of the center's programs and activities.

ARTICLE III

MEMBERSHIP

- A. The composition of the Governing Board shall consist of the following: ten public school classroom teachers, five public school administrators, one local school board member, one staff member of the State Department of Education, and two representatives of Jacksonville State University.
- B. Initial appointments to board membership and/or reappointment to board membership shall be made by resolution(s) of the incumbent board in duly constituted meetings. Nominations for board membership shall be solicited from, but not limited to, local education associations, local superintendents, the center director, and the State Superintendent of Education.
- C. Governing Board members shall serve staggered terms of three years and shall be eligible for one consecutive reappointment. The term of office of each board member shall be from October 1 to September 30.

ARTICLE IV

OFFICERS

The members of the Governing Board shall elect from their number, a Chair and a Vice-Chair of the Board. The Director of the Inservice Center at Jacksonville State University shall serve as Executive Secretary and ex-officio member (non-voting) of the Governing Board. The Chair and Vice-Chair will serve a term of three years or until

the end of their present term for which they have been appointed.

ARTICLE V

COMMITTEES

The chair of the Governing Board shall appoint standing and ad hoc committees, as needed, to conduct the affairs of the Regional Inservice Education Center. Members of these committees may be Board members, non-Board members, or a combination of the two.

ARTICLE VI

MEETINGS

The Governing Board shall conduct a minimum of three (3) meetings during the year, October 1 through September 30. A special meeting of the Board may be called by the Chair, Executive Secretary, or by petition of one-fourth of the Board membership. Meetings may be conducted in person, online/virtually including by email), by conference call, or by a combination of these. Board meetings may be held offsite from the Regional Inservice Education Center for convenience of members and/or lack of availability of center facilities.

ARTICLE VII

QUORUM

- A. A majority of the members on the roll of the Board shall constitute a quorum.
- B. A quorum (either physically, electronically, or virtually) must be present for any meeting at which official business is transacted. Official business is to be conducted according to the standards in Article VI.

ARTICLE VIII

PARLIAMENTARY AUTHORITY

Robert's Rules of Order, latest edition, shall be the Board's final authority on all questions of procedure and parliamentary law not covered by these Bylaws.

ARTICLE IX

AMENDMENTS

The Bylaws of this Board may be amended by two-thirds vote of the Board membership at an official meeting, provided that written notice of the proposed amendment(s) has been given at least ten days in advance.